

**FOREIGN LANGUAGE**  
COURSE SYLLABUS

<b>Code and name of the specialty</b>	185 Oil and Gas Engineering and Technology	<b>Institute / faculty</b>	Institute of Education and Science in Chemical Technologies and Engineering
<b>Name of the program</b>	Oil and Gas Production	<b>Department</b>	Department of Oil, Gas and Condensate Production
<b>Program type</b>	Educational and professional	<b>Language of study</b>	English, Ukrainian

**Teacher**

<b>Full name, e-mail</b>	<b>Sergii Garmash, sv_garmash@ukr.net</b>
<b>Photo</b>	Senior Lecturer. Number of publications: 70 Basic courses: English for professional purposes, English for academic purposes.

**General information about the course**

<b>Summary</b>	The course covers all aspects of language proficiency: listening, dialogic and monologue speech, various types of reading, written speech, information search, academic oral and written speech and is a discipline of special compulsory training for specialty 158 "Oil and Gas Engineering and Technology". The course is taught in the amount of 360 hours (12 ECTS credits), in particular: practical classes - 192 hours, independent work - 162 hours.
<b>Course goals</b>	Developing students' general and professionally-oriented communicative language competences to enable them to communicate in their academic and professional environment.
<b>Format</b>	Practical classes, consultations. Final assessment: examination
<b>Semester</b>	1,2,3,7,8

Student workload (credits) / Type of course (mandatory / optional)	<b>12/ Mandatory</b>	Lectures (hours)	—	Practical classes (hours)	192	Independent work (hours)	168
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Program competences	<b>GC3.</b> Ability to communicate in a foreign language
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**LEARNING OUTCOMES**

<b>PR4</b>	To communicate orally and in writing in official and foreign languages on professional issues, have skills to work with foreign technical publications.
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By the end of the course the students are expected to be able to communicate effectively in a foreign language in academic and professional environment in order to:

- discuss educational and professional issues;
  - prepare public speeches and presentations;
  - find textual, graphic, audio and video information on issues relevant to their academic and professional activities;
- write in a foreign language documents required for participation in international academic events, student exchange programs and for employment.

## TOPICS COVERED. COURSE STRUCTURE

### Semester 1. Content module No 1. Socialising in Academic and Professional Environments

Practical classes 1-2	Theme 1. Getting to Know Each Other. Greeting. Giving Personal Information. Filling out the forms.	<b>Independent work</b>	Filling out the forms. Giving Personal Information.
Practical classes 3-4	Theme 2. Describing Daily Life and Learning Experience.		Describing personal daily routine and biography.
Practical classes 5-6	Theme 3. Exchanging Information and Discussing News.		Writing an E-mail to the teacher describing your hobby.
Practical classes 7-9	Theme 4. Understanding Instructions and Warnings.		Writing instructions on familiar procedures.
Practical classes 10-12	Theme 5. Business and academic travelling (Asking the way & Using means of transport & Staying at a hotel etc.).		Describing one of your trips. Roleplay one of the dialogues on the topic Travelling.
Practical classes 13-14	Theme 6. Making Arrangements by Phone.		Describing the Procedure of Telephoning. Find the information on mobile phones.
Practical classes 15-16	Theme 7. Networking / Socialising in VLE.		Speaking about Netiquette and Chat rooms.

### Semester 1. Content module No 2. Information Searching and Processing

Practical classes 17-20	Theme 8. Language of Interaction.	<b>Independent work</b>	Find the information on different types of Languages (natural, programming, artificial etc.).
Practical classes 21-24	Theme 9. Describing Processes.		Describing the process of ... (according to your major).
Practical classes 25-28	Theme 10. World around us.		Describing Native Place.
Practical classes 29-32	Theme 11. Ways of Learning.		Describing the graph.

### Semester 2. Content module No 3. Wording Ideas

Practical classes 1-2	Theme 12. Discovering the Past.	<b>Independent work</b>	Describing the history of your family, city, country etc. Complete a chronological table.
Practical classes 3-6	Theme 13. Job Satisfaction.		Explain why you have chosen your major. Write a letter of application.
Practical classes 7-9	Theme 14. Promoting Ideas.		Advertising of various events and organizations (e.g. your university, department etc.).
Practical classes 10-12	Theme 15. Environmental problems. Alternative viewpoints.		Describe the ecological situation of your city (country) solve them.
Practical classes 13-16	Theme 16. Working environment.		Describe your possible working place.

**Semester 3. Content module No 4. Presenting Information.****Individual task:** Prepare a presentation on your major.

Practical classes 1-2	Theme 17. Preparing and Delivery. Using Body Language.	<b>Independent work</b>	Prepare a short report with numeric information based on the text of the topic.
Practical classes 3-4	Theme 18. Introducing a presentation. Greeting.		Prepare the beginning of a presentation based on Text of the topic.
Practical classes 5-6	Theme 19. Introducing a presentation. Organizing a presentation.		Make several variants of a plan of the future presentation
Practical classes 7-8	Theme 20. Structuring the Body of presentation. Signposting.		Define the structure of the presentation.
Practical classes 9-10	Theme 21. Using visual aids.		Prepare your suggestions on effective use of visuals.
Practical classes 11-13	Theme 22. Interpreting graphical information.		Prepare a part of a presentation describing a graph or a pie-chart.
Practical classes 14-16	Theme 23. Organizing a Conclusion. Handling questions.		Formulate your own tips for a good conclusion. Prepare the answers to possible questions.

**Semester 7. Content module No 5. Development of Speaking and Listening Skills**

Practical classes 1-4	Theme 24. Listening for specific information. Answering specific question.	<b>Independent work</b>	Prepare 10 questions to your group-mates based on the text of the topic.
Practical classes 5-8	Theme 25. Listening for general information. Reproducing the information heard.		Retell the texts of the topic.
Practical classes 9-12	Theme 26. Developing dialogical speech.		Prepare a dialogue discussing the current topic.
Practical classes 13-16	Theme 27. Critical listening. Expressing and explaining ideas.		Prepare the explanation of your attitude to the ideas discussed.

**Semester 8. Content module No 6. Development of Reading and Writing Skills**

Practical classes 1-4	Theme 28. Reading for specific information. Completing forms.	<b>Independent work</b>	Find the information on the topic discussed in different sources and complete the form.
Practical classes 5-8	Theme 29. Reading for general information. Writing reports.		Read the materials on the topic of your bachelor's theses and make a short report.
Practical classes 9-12	Theme 30. Critical reading. Writing abstracts, essays.		Write an abstract on your theses.
Practical classes 13-16	Theme 31. Extensive reading. Writing summaries.		Write an extended abstract on several papers on the topic of your research.

**FORMS AND METHODS OF TEACHING**

Discussions (with the teacher and group-mates), work in pairs and groups, performing situational tasks, working with textbooks and reference books, role plays, writing letters, documents, notes, reports, searching for information in printed literature and the Internet, making oral presentations etc.

**CONTROL METHODS**

Questioning, fulfillment of exercises and tasks, self-assessment, peer assessment, individual work, formative assessment, tests, examinations.

### KNOWLEDGE AND SKILLS ASSESSMENT SCALE: NATIONAL AND ECTS RATING

Rating assessment points	ECTS assessment	National assessment
90-100	A	Excellent
82-89	B	Good
74-81	C	
64-73	D	
60-63	E	Satisfactory
35-59	FX	Unsatisfactory (with the exam retake option)
0-34	F	Unsatisfactory (with mandatory repetition of the course)

### DISTRIBUTION OF POINTS THAT STUDENTS RECEIVE

Table 1. - Points distribution for student achievement evaluation for passing

Formative testing and independent work	Module control work	Test	Sum
70	30	by accumulating points	100

Table 2. - Points distribution for student achievement evaluation for examination

Formative testing and independent work	Individual task	Examination	Sum
30	30	40	100

### STRUCTURAL-LOGICAL SCHEME OF EDUCATION SUBJECT STUDY

The study of this subject is based directly:	The results of the study of these subjects are based directly on:
Foreign Language	Foreign Language for Academic Purposes

### BASIC LITERATURE

1. English for Technical Students. = Англійська мова для студентів технічних ВНЗ: Навч. Посіб. з англ. мови. / О. Я. Лазарева, О.О.Ковтун, С.С. Мельник. – Харків: Підручник, НТУ “ХПІ”, 2014.
2. Michael Black, Wendy Sharp. Objective. Students’ book. Cambridge University Press. 2009.
3. Michael Black, Wendy Sharp. Objective. Work book. Cambridge University Press. 2009.
4. Marion Grussendorf. English for presentations. Oxford University Press. 2007.
5. O.Lazareva, O.Kovtun, L.Dyomochka. Science speaks English. Kharkiv: NTU “KhPI”, 2019.
6. Functional structures of academic English. Методичні вказівки до практичних занять з курсу «Англійська мова за професійним спрямуванням» для студентів всіх спеціальностей / уклад. Лазарева О. Я., Ковтун О.О., Дьомочка Л.В., Харків: НТУ “ХПІ”, 2019.

#### LEAD LECTURER

Senior Lecturer Sergii Garmash  
(position, title, full name)

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(signature)