

Syllabus Course Program



Pre-diploma apprenticeship practice

Specialty

054 – Sociology

Educational program

Sociological support of economic activity

Level of education

Master's level

Semester

3

Institute

Institute of Socio-Humanitarian Technologies

Department

Department of Sociology and Public Administration
(305)

Course type

Special (professional) training

Language of instruction

English, Ukrainian

Lecturers and course developers



Nadiia Shanidze

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Candidate of Sociological Sciences, Associate Professor of the Department of Sociology and Public Administration.

Author of more than 60 scientific and educational publications. Leading lecturer in the courses 'Sociology of Management', 'Theoretical Sociology of the XXI Century', 'Cross-Cultural Communications', 'Sociology of Language', 'Sociology of Personality and Deviant Behaviour', 'Methodology and Methods of Work with Personnel', 'Philosophy of Economic Activity'.

More information about the teacher on the department's website

<https://web.kpi.kharkov.ua/sp/>

General information

Summary

The course 'Pre-diploma apprenticeship practice' is aimed at consolidating the theoretical knowledge acquired by higher education students during their studies, acquiring and improving practical skills and abilities defined by the educational program for training specialists in sociology. The internship is conducted at appropriately equipped internship sites, modern production facilities, research and design organisations in various sectors of the economy and forms of ownership.

Course objectives and goals

. The purpose of the practical training of sociologists is to consolidate the knowledge, skills and abilities acquired by students that have a direct impact on the professional level of the future specialist. Students should gradually acquire the skills of problematic social and humanitarian thinking, identification and creative analysis of professional problems.

The general purpose of the undergraduate practice is to prepare students for independent performance of official duties in the relevant position in accordance with the specialization, as well as to conduct diploma research, namely:

1. To consolidate the theoretical knowledge gained by students.
2. Acquaintance with the activities of a sociologist/specialist in real working conditions.
3. Involvement of future sociologists in practical activities.
4. Systematic updating of knowledge and its application in practice.

5. Development of a diploma research and collection of empirical material for a diploma thesis.
6. Approbation of the theoretical part of the work in practical/work activities.
7. Creative application of acquired knowledge, skills and abilities in practical/work activities.
8. Justification of recommendations

Format of classes

Independent work, individual assignment (report, practice diary), consultations. Final control - credit test

Competencies

SC01. Ability to analyze social phenomena and processes.

SC02. Ability to detect, diagnose and interpret social problems of Ukrainian society and the global community.

SC03. Ability to design and fulfill sociologic research, to develop and substantiate their methodology.

SC04. Ability to collect and analyze empirical data with the use of present-day sociologic research methods and digital technologies.

SC06. Ability to adhere in one's professional activities to a sociologist's ethics professional norms and be guided by human values.

Learning outcomes

. PR01. To analyze social phenomena and processes using empirical data and present-day concepts and theories in sociology.

PR02. To perform diagnostics and interpretation of social problems of Ukrainian society and the global community, of the causes for their arising and their consequences.

PR04. To apply scientific knowledge, sociological and statistical methods, digital technologies, specialized software for solving complex tasks in sociology and conterminal knowledge areas.

PR05. To carry out search for, to analyze and estimate the needed information in scientific literature, databases and other sources.

PR09. To plan and carry out scientific research in the field of sociology, to analyze its outcomes and substantiate the conclusions.

Student workload

The total volume of the discipline is 360 hours. (12 ECTS credits), independent work – 360 hours.

Course prerequisites

To successfully complete the course, you must have knowledge and practical skills in the following disciplines: "Theoretical Sociology of the XXI Century, Methods of Multivariate Analysis and BigData in Sociology, Internet Research of Economic Activity, Sociological Support of Economic Activity, Methodology and Methods of Working with Personnel

Features of the course, teaching and learning methods, and technologies

During the internship, the partial search or heuristic method, the reproductive method and the research method are used.

During the undergraduate internship, higher education students are required to keep a diary confirming the completion of the undergraduate internship, which reflects all their current work. The practice is provided by the following documents: work programme of practice; referral to practice; notification of acceptance for practice; practice diary; report on the student's practice.

Program of the course

Topics of the lectures

Lectures are not provided within the discipline.

Topics of the workshops

. Practical classes are not provided within the discipline

Topics of the laboratory classes

Laboratory work within the discipline is not provided

Self-study

The subject matter of the assignments (typical research topics) is formed in accordance with the areas of research topics of the department and modern scientific achievements in the subject area of the field of professional activity - sociology. The content of the activities of a higher education student during the undergraduate internship is determined by the general objectives. In this regard, during the period of undergraduate practice, higher education students must personally complete the following stages of practice. At the first and second stages of pre-diploma practice, higher education students study the theoretical and methodological aspects of ensuring the activities of the organisation that is the basis of practice, as well as scientific and practical problems defined by the individual assignment. At the third stage of the pre-diploma practice, higher education students collect factual material from the practice of a particular organisation and, using it, characterise the object of research and analyse the problem under study, collect empirical material as part of their thesis. At the fourth stage of the pre-diploma practice, higher education students conduct computer processing, description and analysis of the results of their own empirical research.

Course materials and recommended reading

Main literature

1. Barkov S.A. Sociology of Organisations 2015 / S.A.Barkov [Electronic resource] URL: https://stud.com.ua/36031/sotsiologiya/sotsiologiya_organizatsiy.
2. Bilorus T.V. Workshop on Management: a textbook. - Kyiv: Taras Shevchenko National University of Kyiv, 2020. 185 p. URL: https://www.researchgate.net/publication/349713692_PRAKTIKUM_Z_MENEDZMENTU_Navcalnij_posi_bnik_KIIV_2020.
3. Personality in social organisations: Study guide for students majoring in 054 'Sociology' / K.A. Agalarova, T.M. Baidak, M.V. Biriukova, V.O. Bolotova, N.O. Liashenko, I.P. Ruschenko - Kharkiv: NTU 'KhPI', 2020. 170 p. URL: chrome-extension://efaidnbmnnnibpcajpcgiclfndmkaj/https://repository.kpi.kharkov.ua/server/api/core/bitstreams/7529f7da-1521-41c7-8f30-fc0fa135b6/content
4. Personnel management: Study guide / Edited by Doctor of Economics, Professor V. Brych - Ternopil: TNEU, 2012. 520 p. URL: chrome-extension://efaidnbmnnnibpcajpcgiclfndmkaj/http://dspace.wunu.edu.ua/bitstream/316497/33670/1/%D0%9C%D0%B5%D0%BD%D0%B5%D0%B4%D0%B6%D0%BC%D0%B5%D0%BD%D1%82%20%D0%BF%D0%B5%D1%80%D1%81%D0%BE%D0%BD%D0%B0%D0%BB%D1%83%202012.pdf
5. What should you know about sociologists and social research? Handbook for civil society activists and all interested parties. K.: Dukh i Litera, 2015. 380 c. URL: chrome-extension://efaidnbmnnnibpcajpcgiclfndmkaj/https://ekmair.ukma.edu.ua/server/api/core/bitstreams/70dffe1e-1c05-4f43-baa7-af278e96c721/content
6. Novak, V.O. Organisational behaviour: Textbook / V.O. Novak, T.L. Mostenska, O.V. Iliencko. - K.: Kondor-Vydavnytstvo, 2013. - 498 c. URL: https://pidru4niki.com/1584072058972/menedzhment/organizatsiyna_povedinka.
7. Panina N.V. Technology of sociological research. Kyiv: Naukova Dumka, 2006. 232 c.
8. Sociology of Organisations: a textbook / I.M. Havrylenko, V.I. Kuzmenko, O.L. Skidin, Zaporizhzhia, GU 'ZIDMU', 2007, 407 p.
9. Personnel management: Textbook / O.M. Shubalyi, N.T. Rud, A.I. Hordiychuk, I.V. Shubala, M.I. Dzyamulych, O.V. Potiomkina, O.V. Sereda; under the editorship of O.M. Shubalyi - Lutsk: IPI of Lutsk NTU, 2018. 404 p. URL: chrome-extension://efaidnbmnnnibpcajpcgiclfndmkaj/https://lib.lntu.edu.ua/sites/default/files/2021-03/%D0%A3%D0%BF%D1%80%D0%B0%D0%B2%D0%BB%D1%96%D0%BD%D0%BD%D1%8F%20%D0%BF%D0%B5%D1%80%D1%81%D0%BE%D0%BD%D0%B0%D0%BB%D0%BE%D0%BC%20%D0%BF%D1%96%D0%B4%D1%80%D1%83%D1%87%D0%BD%D0%B8%D0%BA%202018.pdf
10. Sociology: organisation of empirical research. A textbook / compiled by. Balanovskyi Y. M. - Uman: Vizavi, 2019. 471 p. URL: chrome-extension://efaidnbmnnnibpcajpcgiclfndmkaj/https://dspace.udpu.edu.ua/bitstream/123456789/10780/1/%D0%94%D1%80%D1%83%D0%BA%20%282%29.pdf
11. How to Conduct a Sociological Survey: Methodological Recommendations / Edited by O.M. Balakireva and O.O. Yaremenko - Kyiv: State Institute of Family and Youth Problems, 2004. 264 p.

Additional literature

12. Verbets V.V. Methods of organising and conducting sociological research: Study guide - March. - 2008. - 231 c. URL: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://eprints.oa.edu.ua/369/1/verbec.pdf
13. Mazuryk O. V., Ereskova T. V., Nikiforenko N. O. Methodology and methods of sociological research: a workshop. Donetsk: Eastern Publishing House, 2011. 232 c.
14. Formation of organisational culture in the management system of food industry enterprises: Monograph. - Zhytomyr: Zhytomyr State University of Ivan Franko, 2011. 289 p.
15. Bannikova K. Potential of organisational culture in the management of human resources of international companies: monograph / K. Bannikova, K. Mykhailova; National Academy of Sciences of Ukraine - Kharkiv: NUA Publishing House, 2019. 232 c.
16. Zlobin K. Influence of the war in Ukraine on the loyalty of enterprise personnel to employers / K. Zlobin // Scientific Notes of KROK University. - 2024. - № 2(74). - C. 217-227. URL: <https://dspace.krok.edu.ua/handle/krok/2134>.
17. Organisation and Organisational Behaviour // URL: http://www.tmv.edu.in/pdf/Distance_education/BCA%20Books/BCA%20VI%20SEM/BCA-629%20OB.pdf
18. Organisations: behaviour, structure, processes. Fourteenth Edition / James L. Gibson University of Kentucky John M. Ivancevich University of Houston James H. Donnelly, Jr. University of Kentucky Robert Konopaske Texas State University // URL: http://dl.motamem.org/organizations_behavior_structure.pdf.

Assessment and grading

Criteria for assessment of student performance, and the final score structure

100% of the final grade consists of the results of the assessment in the form of an oral report on the materials of the internship programme, the content and formatting of the report.

Grading scale

Total points	National	ECTS
90-100	Excellent	A
82-89	Good	B
75-81	Good	C
64-74	Satisfactory	D
60-63	Satisfactory	E
35-59	Unsatisfactory (requires additional learning)	FX
1-34	Unsatisfactory (requires repetition of the course)	F

Norms of academic integrity and course policy

The student must adhere to the Code of Ethics of Academic Relations and Integrity of NTU "KhPI": to demonstrate discipline, good manners, kindness, honesty, and responsibility. Conflict situations should be openly discussed in academic groups with a lecturer, and if it is impossible to resolve the conflict, they should be brought to the attention of the Institute's management.

Regulatory and legal documents related to the implementation of the principles of academic integrity at NTU "KhPI" are available on the website: <http://blogs.kpi.kharkov.ua/v2/nv/akademichna-dobrochesnist/>

Approval

Approved by

Date, signature

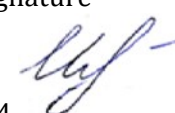
Head of the department
Volodymyr MOROZ

28.06.24



Date, signature

27.08.24



Guarantor of the educational
program
Nadiia SHANIDZE