Syllabus
Course Program

Ukrainian Language
(for professional purposes)

Specialty
According to the educational program

Institute
Institute of International Education

Educational program
According to the educational program

Department
Ukrainian Language (273)

Level of education
Bachelor's level

Course type
General, Mandatory

Semester
1/2

Language of instruction
Ukrainian

Lecturers and course developers

Oksana Krymets
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Professional experience - 30 years. The author and co-author of over 70 scientific publications. Courses: «Ukrainian Language (for professional purposes)», «Language of professional training (Ukrainian)», «Ukrainian as a foreign Language».

https://web.kpi.kharkov.ua/lingvo/en/krymets-oksana/

Oleksandr Shokurov
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Senior lecturer of the Ukrainian Language Department, NTU "KhPI".

Professional experience – 40 years. The author and co-author of over 40 scientific publications. Courses: «Ukrainian Language (for professional purposes)», «Language of professional training (Ukrainian)», «Ukrainian as a foreign Language».

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General information

Summary
The study of the discipline includes students’ mastery of professional language, distinctive features of scientific and technical translation and editing of texts, development of their terminological and professional vocabulary, mastering the norms of modern Ukrainian standard language, its functional styles and features of speech activity.

Course objectives and goals
To form specialists’-to-be professionally oriented skills and abilities of language proficiency of the Ukrainian standard language in the professional sphere; to develop skills of optimal speech behavior in professional activities.
Format of classes
Workshops, consultations, self-study. Individual task (abstract). Final control in the form of an exam.

Competencies
Program competencies according to the educational program in the specialty.

Learning outcomes
Program learning outcomes according to the educational program in the specialty.

Student workload
The total volume of the course is 90 hours (3 ECTS credits): workshops - 4 hours, self-study - 86 hours.

Course prerequisites
To successfully complete the course, it is necessary to have knowledge and practical skills from the following discipline: «History and culture of Ukraine».
In order to successfully pass the course, you must have knowledge of the Ukrainian language at the level of full general secondary education.

Features of the course, teaching and learning methods, and technologies
During the teaching of the academic discipline "Ukrainian language (for professional purposes)" verbal, visual, reproductive, problem-based and practical teaching methods are used: essays, presentations, written works - tasks related to the design of scientific works, business papers, exercises on translation and editing of professional texts, compliance with the norms of the Ukrainian literary language. Game methods, educational discussions and debates, analysis of situations in professional activities, etc. are used in practical classes.
Practical classes are conducted using the Microsoft Teams program.

Program of the course

Topics of the lectures
no lectures.

Topics of the workshops

Content module No 1. Scientific and business communication as components of professional activity

Theme 1. The state language as the language of professional communication.
   1. The subject, the structure, and the tasks of the course.
   2. Language legislation in Ukraine.
   3. The concept of "national language." Ukrainian literary language, its features (normality, superdiality, oral and written forms, standard, multifunctionality, stylistic differentiation)

Theme 5. Theoretical principles of office work.
   1. Requirements for the conclusion of documents.
   3. Classification of documents.
   4. Language clichés of official business style.

Content module No 2. Basics of terminological and linguistic training of a specialist

Theme 8. Theoretical foundations of terminology science.
   1. Terminology as a science.
   2. Term, its features, and functions. The concept of "definition."
   3. Types of terms (general scientific, interdisciplinary, highly specialized).
   4. The concept of “term element”. Structural types of terms (simple, complex, composite, etc.).
   5. Requirements for the term.
1. Intercultural communication of a specialist, its tasks. The concept of “translating” and “translation”.
2. Types of translation: according to the method of execution (human, machine, combined); according to the form of presentation (oral and written); by the degree of completeness of information transfer (full, abstract, annotative); genre-stylistic features (business, publicistic, conversational, etc.); for the purpose of translation (special, or technical; artistic).
3. Types of interpretation: advantages and disadvantages.
5. Types of equivalence. Translation of different types of lexical units. Lexical (terminological) parallels. Examples of “false friends of the translator.”

Topics of the laboratory classes
no laboratory classes.

Self-study
During independent work, students study the educational material, study topics and questions that are not taught in practical classes, prepare for exams. The course involves the completion of an individual task (abstract).

Topics of the self-study

Content module No 1. Scientific and business communication as components of professional activity
Theme 1. The state language as the language of professional communication.
1. Features of language policy in Ukraine.
2. The system of styles of the Ukrainian literary language. Its characteristics.
Theme 2. Scientific literature as the main source of professional knowledge.
1. Scientific style of the language (purpose, scope, features, language tools, substrates).
2. Types of scientific works.
3. Features of the scientific text.
4. Plan as a structural element of scientific research. Types of plans, rules for their preparation
5. Standard backgrounds of the scientific style.
Theme 3. Written representation of research results.
2. Structure of course and diploma works.
3. Summary of scientific information. Types of notes. Rules for summarizing lectures and scientific works. Requirements for the notes.
4. Registration of other types of scientific works (article, abstracts, review).
Theme 4. Rules of registration of scientific works.
2. Making a bibliographic description of scientific work.
3. Making quotes and references.
4. Punctuation in sentences with quotations.
Theme 5. Theoretical principles of office work.
1. Officially-business style of language: purpose, the scope of application, signs, language tools, substrates.
2. Basic concepts of record-keeping (document, props, form).
Theme 6. Rules for making business papers.
3. Rules for referring to officials (formation of patronymic names, abolition of surnames, rules for the reproduction of borrowed surnames, vocative case of nouns).
Theme 7. Normative professional speech.
   2. Culture of language as one of the criteria of an employee's professional skill. Signs of speech culture (correctness, meaningfulness, accuracy, logic, wealth, expressiveness, purity, relevance, appropriateness, observance of language etiquette, imagery). The reasons for the insufficient level of speech culture of a specialist, ways to improve it.
   3. Language norm. Types of norms (graphic, orphoepic, accentual, lexical, orthographic, verbal, morphological, syntactic, stylistic, punctuation).
   4. Features of some norms of the Ukrainian literary language: orphoepic norms (rules for emphasizing certain terms); spelling norms (writing terms together, separately, or through a hyphen); lexical norms (distinction of paronymous terms); stylistic norms (tautology and pleonasm).

Content module No 2. Basics of terminological and linguistic training of a specialist

Theme 8. Theoretical foundations of terminology science.
   1. Other language means of expressing special concepts: nomenclature names and professionalism.
   2. Links of terminology with other scientific disciplines.

Theme 9. Ways of the formation of new terms.
   1. Ways of creating terms through the use of internal resources of the Ukrainian language. The concept of "terminology","transterminology."
   2. Borrowing; attitude to them, types, their appropriate application. Internationalism. National and international in the term-making process.
   3. The meaning of the most common Greek-Latin terms.
   4. Reduction of complex and composed terms in the scientific text, requirements for their creation, and spelling.
   5. Terms spelling of a foreign origin.

Theme 10. Terminological planning in Ukraine.
   1. The concept of "terminology" and "terminosystem."
   2. Standardization of terms. State standards of Ukraine.
   3. Language and scientific pictures of the world.
   4. Formation of the terminological base of the specialist (mathematical, physical, chemical, general technical terms; economic terms; terms of computer technology; terms of the chosen specialty).
   6. Mastering 50 professional terms with definitions.

Theme 11. Theoretical issues of translation studies.
   2. Translation transformations.

Theme 12. Dictionaries in professional discourse.
   1. Lexicography as the science of compiling dictionaries. Types of lexicographic works. Structure of the dictionary article.
   3. Electronic dictionaries.
   4. Problems of using dictionaries at the present stage of development of the Ukrainian language. The meaning of dictionaries in the professional activity of a specialist.
   5. Features of creation and use of names of people by type of activity (profession, position, rank), names of tools, devices, details.

   1. Terms translation rules.
   2. Translation of the names of process concepts and consequences of actions.
   3. Peculiarities of using adjectives in a scientific style.
   4. The main mistakes in the translation of terms.
   5. Editing of scientific and technical texts.

Theme 14. Grammar difficulties in the use of terms and commonly used words in scientific texts.
   1. Difficulties in using noun terms (the genitive case of masculine singular nouns).
   2. Rules for using numerals in the speech of a specialist.
3. Errors in the content and structure of statements (word order; active and passive structures; features of control in the Ukrainian language; rules of application of Ukrainian prepositions).
4. Adjectives and pronouns in scientific and business texts.
5. Features of the use of verbal forms in the speech of a specialist. Ways of expressing the order.

Course materials and recommended reading

Basic literature


17. Methodical instructions for independent work in the discipline "Ukrainian Language" (professional direction) for 1st year students majoring in 132 "Materials Science" / Compiled by V. V. Subbotina, N. V. Pysarska. – Kharkiv: NTU "KhPI", 2023. – 44 p. [Digital resource]. https://repository.kpi.kharkov.ua/handle/KhPI-Press/64519


Secondary literature


Assessment and grading

Criteria for assessment of student performance, and the final score structure

100% Final assessment as a result of Final exam (50%) and Continuous assessment (50%).

Final exam: written assignment (2 questions from theories + drafting a document) and an oral report.
Continuous assessment: control work (30%), Individual task (abstract) (20%).

Grading scale

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<thead>
<tr>
<th>Total points</th>
<th>National</th>
<th>ECTS</th>
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<tbody>
<tr>
<td>90–100</td>
<td>Excellent</td>
<td>A</td>
</tr>
<tr>
<td>82–89</td>
<td>Good</td>
<td>B</td>
</tr>
<tr>
<td>75–81</td>
<td>Good</td>
<td>C</td>
</tr>
<tr>
<td>64–74</td>
<td>Satisfactory</td>
<td>D</td>
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<tr>
<td>60–63</td>
<td>Satisfactory</td>
<td>E</td>
</tr>
<tr>
<td>35–59</td>
<td>Unsatisfactory (requires additional learning)</td>
<td>FX</td>
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<tr>
<td>1–34</td>
<td>Unsatisfactory (requires repetition of the course)</td>
<td>F</td>
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</tbody>
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Norms of academic integrity and course policy

The student must adhere to the Code of Ethics of Academic Relations and Integrity of NTU "KhPI": to demonstrate discipline, good manners, kindness, honesty, and responsibility. Conflict situations should be openly discussed in academic groups with a lecturer, and if it is impossible to resolve the conflict, they should be brought to the attention of the Institute's management.

Regulatory and legal documents related to the implementation of the principles of academic integrity at NTU "KhPI" are available on the website: http://blogs.kpi.kharkov.ua/v2/nv/akademichnadosbrochesnist/

Approval

Approved by Date, signature Head of the department
Svitlana CHERNIAVSKA

Date, signature Guarantor of the educational program